



## **2011 ANNUAL GRANT APPLICATION-PROCEDURE FOR REQUESTS**

The Grant Committee is authorized to award funds to organizations requesting money for health care education programs, equipment and related services.

**Mission Statement: The Foundation engages donors to assist Hutchinson Area Health Care to meet the health care needs of its patients, residents and clients.**

Procedure:

1. Request a “Grant Application” from Hutchinson Health Care Foundation. Complete it, along with any support material relevant to the request, and return it to the Foundation Office **prior 3pm on the last Friday in February.**

Grant request can be faxed to (320) 234-5149  
Attn. Hutchinson Health Care Foundation Grant Request

Or mailed to: Hutchinson Health Care Foundation  
Grant Request  
1095 Hwy 15 South  
Hutchinson, MN 55350

2. Copies of the “Grant Application” and background information will be compiled and distributed to the Grants Committee for review and recommendation.
3. The Grant Committee will make its recommendations to the Foundation Board for action at the regular April Foundation board meeting.
4. Decisions of the board will be communicated to the requesting party by the Foundation staff in a timely manner.
5. Grants will be awarded in May of each calendar year.